Winter Formal 2017

“HOT HAVANA NIGHTS: LET THE GOOD TIMES ROLL”

February 4, 2017
8:00pm – Midnight

Hotel Maya
700 Queensway Drive
Long Beach, CA 90802

OFF-CAMPUS GUEST CONTRACT

***In order to obtain contract clearance, you must have 1) A signature from your school Administrator/Counselor, 2) A business card from the Administrator/Counselor attached 3) A photocopy of your current school ID (with photo) or driver’s license, or another recognized photo ID.

Who can attend?

- Winter Formal is open to Millikan students in grade levels 11 and 12 with approved contracts.
- Off-campus guests are allowed to attend this event as the guest of a Millikan student, provided they have completed an “Off-Campus Guest” contract, are currently enrolled in at least the 9th grade, and are not over the age of 20.
- Students over 20 years of age, or students who are not in at least 9th grade may not attend.
- Students under suspension at their school the week prior to or following the date of the dance will not be allowed to attend.
- If guests are high school graduates and are not currently enrolled in school, please give a guest reference on the contract below. This can be an employer, former educator/coach, family friend who you’ve known for more than 2 years, but must not be an immediate family member.
- Contracts that appear forged or do not have proper documentation will not be approved.

Cost:

- November 1st - 17th - $70 (8pm pricing cut-off)
- November 18th - December 16th - $80 (3pm pricing cut-off)
- December 17th - February 3rd - $90 (3pm pricing cut-off)
- February 4th - $100 at the door with approved contract

Price Includes:

- Invitation/Ticket
- Venue décor, staging, lighting, etc.
- Casino tables, caricature artist, photo booth, prizes
- Appetizers, dessert, and beverages
- DJ with intelligent lighting
- Security and chaperones
- Coat check
- Parking

Dress Code:

- All students should feel free to dress as the gender that they regularly and genuinely identify with.
• Formal attire is required to enter the event.
• Tuxedos (not required) or dress suits (slacks, sport coat, dress shirt, tie, dress shoes) are acceptable attire.
• Formal gowns (floor length) or cocktail gowns (knee length) are acceptable attire.
• Bare midriffs or attire that reveals undergarments will not be allowed.
• Excessive cleavage, plunging necklines (more than 5 inches from collar bone), extremely short hemlines (more than 4 inches above the kneecap) or extremely high leg slits (more than 4 inches above the kneecap) will not be allowed.
• Jeans, sports attire, casual shirts/blouses, flip-flops, masks, and canes will not be allowed.
• Failure to adhere to the dress code will result in attendees being sent home without a refund.
• If you’re not sure...ask! Ms. Danks, Mrs. Grundhauser, Mrs. Chambers, and Mrs. Tullo, will be happy to approve your attire prior to the event! Just bring a photo of you in the outfit and get a solid answer! Don’t risk missing out on the fun!
• Remember that this is a school dance! You want to be able to move freely without excessive exposure, discomfort, and/or violating any of the above guidelines.

Important Notes:

• Contract approval will suspend on Friday February 3rd at 3:00pm. After that point, no new contracts will be considered for approval.
• Doors will close to new entries at 10pm sharp. No attendees will be admitted after 10pm.
• Attendees will not be allowed to leave the event prior to 11:00pm. Once attendees have left, they will not be allowed re-entry.
• Parents/guardians of attendees who do not check in by 11pm will be called.
• Students who do not check-in to the dance will not be given refunds.
• All attendees must have photo ID’s to enter the event. Millikan students MUST have school ID’s, guests may have school ID or another photo ID.
• At 12:15am, taxis or Uber will be called for any attendees who have not been picked up by parents/guardians. Parents/guardians will be presented with the taxi/Uber bill upon their arrival at home.
• No possession or use of alcohol, tobacco, or any controlled substance (drugs of any kind) will be tolerated before, during, or after the event. Students who choose to attend the dance must agree to random breathalyzer screening and may have their personal items searched by The Long Beach Police Department. Students who are found to be in possession of any of the above items or are under the influence of controlled substances upon arrival will be removed from the event and may face more serious consequences, including but not limited to school suspension, suspension from future school events, or arrest by local police.
• Weapons of any kind will not be allowed in the dance.
• Fighting or any other violent or confrontational behavior will result in the immediate removal of the offending party or parties without refund. More serious consequences may apply.
• Behavior at the dance should remain civil and school appropriate at all times. Dancing in an extremely sexual manner or in a manner that is dangerous in any way will not be allowed and may call for removal of the offending parties from the event without refund.
• After-event parties are not endorsed/sponsored by and will not be supervised by Millikan High School. Students claiming to sell tickets to after-events are not affiliated with Millikan High School in any way.
• Free coat check is provided for students. Millikan High School is not responsible for lost or stolen items. Coat check is the safest place to store your items. If you leave items at the tables unattended, we cannot guarantee their security.

Ticket and Refund Policy:

• All tickets are numbered and assigned to the specific purchaser.
• Millikan students may purchase up to two tickets with approved contracts.
• Tickets may not be re-sold or transferred once they have been assigned.
• Refunds may be issued only if ALL of the following conditions are met:
  o The parent/guardian of the student comes to Millikan in person more than two weeks prior to the event
  o The refund is approved by the student’s Administrator
  o The parent/guardian turns in the purchased tickets at the time of refund request
• A $10 service fee is deducted from the refund amount
• Refunds must be processed by check. Refunds will be received in the mail following the request.
• Refunds will not be issued if the request is less than two weeks prior to the event. January 20th is the refund cut-off for this event.
• Refunds are not issued to students who do not attend the event for any reason, or are removed from the event for any reason.
**Please turn in this page to the ASB Office Room 701 for clearance**

**NOTE:** We will begin clearing contracts on November 15th. If you pre-purchased your ticket **YOU MUST** turn in and clear your contract before you may pick up your physical ticket and attend the dance.

**Winter Formal 2017 Off-Campus Guest Contract**

By signing this contract, I am acknowledging that I have read and agree to all of the previously stated conditions and provisions outlined in this document. Please complete all information below.

Last Name:_____________________ First Name:_____________________

(Guest) (Guest)

Date of Birth:__________________

Signature: ________________________________

(Guest)

Last Name:_____________________ First Name:_______________________

(MHS Student) (MHS Student)

*Last Name:_____________________ *First Name:_____________________

(Parent/Guardian) (Parent/Guardian)

*Signature: ________________________________

(Parent/Guardian)

*Parent Contact Phone Number: (______) _________ - __________

Alternative Emergency Contact: ________________________________ (name)

Emergency Contact Phone Number: (______) _________ - __________

Name of School Guest Currently Attends: ________________________________

Signature of Administrator/Counselor: ________________________________

**Personal Reference Name:______________________________**

**Personal Reference Phone Number: (______) _________ - __________

*Required if guest is under 18 years of age on May 21, 2016.
** Required if guest is not currently enrolled in school

Be certain to attach photocopy of ID and original business card of school administrator/counselor to this sheet.

Approved by:

Date: